



**Public Health**  
Prevent. Promote. Protect.

**Butler County**  
**General Health District**

**THIS IS NOT A BILL**

DATE: July 26, 2019  
TO: Owner/Occupant of a Household Being Served by an Aerobic System  
FROM: Board of Health  
RE: Annual Permit for Aerobic Household Sewage Treatment Systems

According to our records your home is being served by an aerobic system with surface discharge. The home sewage disposal regulations (Ohio Administrative Code 3701-29) stipulate that households being served by a discharging aerobic system shall secure an annual operating permit. The permit fees shall be used exclusively to pay for the cost of administering and enforcing this regulation, and help to cover the cost of monitoring proper system operation.

All aerobic systems are required to have an annual permit. Homeowners may elect to use an approved service provider to verify proper maintenance and operation each year, or choose to have the health district conduct an annual inspection. **If approved, the proposed fees for the annual permit and inspection will be effective December 1, 2019 for the 2020 calendar year.**

Annual Operation Permits:	Decrease from \$27.00 to \$23.25
Annual Inspection Fee:	Increase from \$31.00 to \$33.25

Public hearings and readings of a resolution to adopt these fees for 2020 will occur at the monthly meetings of the Butler County Board of Health, held on the third Thursday of the month at 7:30 PM, at 301 South Third Street, Hamilton, Ohio 45011 on the following dates:

Public hearing and first reading: August 15, 2019  
Public hearing and second reading: September 19, 2019  
Public hearing and third reading: October 17, 2019

Should the proposed fees be approved and adopted, this letter shall serve as notification that the fee changes will be effective for the 2020 licensing year.

Fees are determined for each licensing year based on the requirements specified in OAC 3701-36-14. This code requires that health departments calculate costs of providing services by doing a cost methodology based on sanitarian hours. If you have any questions or need additional assistance, please contact Carrie Yeager, R.S., Environmental Health Director at (513) 863-1770.



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DATE: July 26, 2019  
TO: Owner/Occupant of a Household Being Served by a Mound System  
FROM: Board of Health  
RE: Annual Permit for Mound Household Sewage Treatment Systems

According to our records your home is being served by a mound system. The home sewage disposal regulations (Ohio Administrative Code 3701-29) stipulate that households being served by a mound system shall secure an annual operating permit. The permit fees shall be used exclusively to pay for the cost of administering and enforcing this regulation, and help to cover the cost of monitoring proper system operation.

All mound systems are required to have an annual permit. Homeowners may elect to use an approved service provider to verify proper maintenance and operation each year, or choose to have the health district conduct an annual inspection. **If approved, the proposed fees for the annual permit and inspection will be effective December 1, 2019 for the 2020 calendar year.**

Annual Operation Permits:	Decrease from \$27.00 to \$23.25
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